

Westside at Buttercup Creek Homeowners Association, Inc.

Date: September 12, 2023
Place: Meeting held remotely via Zoom

Board Meeting Minutes

1. Call to Order
 - a. The board meeting was called to order by Paul Daly at 7:02pm.
 - b. A quorum was established by the Board of Directors in attendance:
 - Paul Daly
 - AJ Schwab
 - Michelle Bodenger
 - Cheryl Small (absent)
 - c. Also in attendance:
 - Jim Smitherman
2. Approval of Last Meeting Minutes
 - a. The board reviewed the August board meeting minutes.
 - b. *AJ Schwab moved to approve the August board meeting minutes as presented. Michelle Bodenger seconded the motion. The motion carried 3-0.*
 - c. The approved meeting minutes will be posted to the Town Square website.
3. Ratify Board Votes Since Last Meeting
 - a. No votes.
 - b. Denney James resigned from the board effective immediately.
4. Open Board Position
 - a. Two homeowners expressed interest in serving on the board until the next annual meeting in November.
 - *AJ Schwab moved to appoint Kimberly Bradford-Brown to the open board position until the November annual meeting. Michelle Bodenger seconded the motion. The motion carried 3-0.*
5. Manager's Report – Jim Smitherman
 - a. Financials
 - The 2023 YTD financial reports were presented.
 - b. Violations
 - The 2023 YTD violation report was presented.
 - c. Community websites
 - www.westsidehoa.org
 - www.goodwintx.com
 - d. Action Items (completed)
 - Completed 2024 Budget draft
 - Secured two new ARC members
 - Onsite visits
6. Committee Reports/Other Business
 - a. Pool

- Jim presented the pool report.
 - b. Landscape
 - Jim presented the landscape report.
 - c. Social
 - Michelle presented the social report.
 - d. ARC
 - Jim provided the ARC update.
 - There are two new members on the ARC committee.
- 7. 2024 Budget
 - a. Jim presented the draft of the 2024 budget for review.
- 8. 2023 Annual Meeting
 - a. November 14, 2023
 - b. Three board positions are up for election
 - c. Candidate solicitation forms will be sent out early October
- 9. Homeowner Questions via Zoom Chat
 - a. The floor was opened for resident questions and comments.
- 10. Executive Session
 - a. The meeting entered executive session at 8:04pm.
 - b. The meeting exited executive session at 8:12pm.
- 11. Adjournment
 - a. *Michelle Bodenger moved to adjourn the meeting. AJ Schwab seconded the motion. There being no further business, the board meeting was adjourned at 8:12pm.*