

# Westside at Buttercup Creek Homeowners Association, Inc.

Date: February 21, 2023

Place: Meeting was held remotely via Zoom

## Board Meeting Minutes

1. Call to Order
  - a. The board meeting was called to order by President Denney James at 7:01pm.
  - b. A quorum was established by the Board of Directors in attendance:
    - Denney James
    - Paul Daly
    - Cheryl Small
  - c. Also in attendance:
    - Jim Smitherman
    - Jamie Richardson
2. Approval of Last Meeting Minutes
  - a. The board reviewed the January board meeting minutes.
  - b. *Paul Daly moved to approve the January board meeting minutes as presented. Cheryl Small seconded the motion. The motion carried unanimously.*
  - c. The approved meeting minutes will be posted to the Town Square website.
3. Ratify Board Votes Since Last Meeting
  - a. No votes.
4. Manager's Report – Jim Smitherman
  - a. Financials
    - The 2023 YTD financial reports were presented.
  - b. Violations
    - The 2023 YTD violation report was presented.
  - c. Community websites
    - [www.westsidehoa.org](http://www.westsidehoa.org)
    - [www.goodwintx.com](http://www.goodwintx.com)
  - d. Action Items (completed)
    - No trespassing signs installed
    - Landscaping bids
    - Two bids on seal coat
    - Began storm damage cleanup
    - Followed up on ARC items
5. Committee Reports/Other Business
  - a. Pool
    - Jim presented the pool report.
      - 2023 Schedule – pool opens May 1, 2023.
      - Repairs – Jim presented the repair estimates.
      - Lighting is completed at the Lakeline pool.
      - *Paul moved to accept the Lonestar paving bid. Cheryl Small seconded the motion. The motion passed unanimously.*

- b. Landscape
    - Jim provided the landscape update.
    - Jim provided an update on the storm damage cleanup work.
  - c. Social
    - Jim provided the social committee update.
6. Homeowner Questions via Zoom Chat
- a. Discussion about tree requirements and whether an ACC application is required.
7. Executive Session
- a. The meeting entered executive session at 8:06pm.
  - b. The meeting exited executive session at 8:25pm.
  - c. *Paul Daly moved to proceed with the five collection items as discussed in executive session. Cheryl Small seconded the motion. The motion passed unanimously.*
8. Adjournment
- a. *Paul Daly moved to adjourn the meeting. Cheryl Small seconded the motion. There being no further business, the board meeting was adjourned at 8:26pm.*