

Westside at Buttercup Creek Homeowners Association, Inc.

Date: Tuesday, September 13, 2022
Place: Meeting was held remotely via Zoom

Board Meeting Minutes

1. Call to Order
 - a. The board meeting was called to order by President Denney James at 7:00pm.
 - b. A quorum was established by the Board of Directors in attendance:
 - Denney James
 - Paul Daly
 - Andrew Kellaway
 - Michelle Bodenger
 - c. Also in attendance:
 - Jim Smitherman
 - Jamie Richardson

2. Approval of Last Meeting Minutes
 - a. The board reviewed the August board meeting minutes.
 - b. *Paul Daly moved to approve the August board meeting minutes as presented. Michelle Bodenger seconded the motion. The motion carried 4-0.*
 - c. The approved meeting minutes will be posted to the Town Square website.

3. Ratify Board Votes Since Last Meeting
 - a. None.

4. Manager's Report – Jim Smitherman
 - a. Financials
 - The 2022 YTD financial reports were presented.
 - b. Violations
 - The 2022 YTD violation report was presented.
 - c. Community websites
 - www.westsidehoa.org
 - www.goodwintx.com
 - d. Action Items (completed)
 - Draft 2023 Budget
 - Follow up on pool issues
 - Follow up on landscape items
 - Working on tree plan

5. Committee Reports/Other Business
 - a. Pool
 - Jim provided the pool update.
 - The pool will be open through October 2, 2022.
 - To request a pool key: [Amenity Request – Goodwin Management, Inc. \(gmiusaaccess.com\)](#)
 - b. Landscape
 - Jim provided the landscape update.

- c. Social
 - The board reviewed the Hello Nabr proposal.
 - d. 2023 Budget
 - *Paul Daly moved to approve the 2023 budget as presented. Andrew Kellaway seconded the motion. The motion carried 4-0.*
 - e. 2023 Annual Meeting
 - The 2023 annual meeting will be held electronically via Zoom on November 15, 2022. A notice will be mailed out to the neighborhood.
6. Homeowner Questions via Zoom Chat
- a. None.
7. Executive Session
- a. The meeting entered executive session at 7:59pm.
 - b. The meeting exited executive session at 8:20pm.
 - c. No action was taken during executive session.
8. Adjournment
- a. *Paul Daly moved to adjourn the meeting. Andrew Kellaway seconded the motion. There being no further business, the board meeting was adjourned at 8:20pm.*