

Westside at Buttercup Creek Homeowners Association, Inc.

Date: August 9, 2022

Place: Meeting was held remotely via Zoom

Board Meeting Minutes

1. Call to Order
 - a. The board meeting was called to order by President Denney James at 7:00pm.
 - b. A quorum was established by the Board of Directors in attendance:
 - Denney James, President
 - Paul Daly, VP
 - Cheryl Small, Treasurer
 - c. Also in attendance:
 - Jim Smitherman
 - Jamie Richardson

2. Approval of Last Meeting Minutes
 - a. The board reviewed the July board meeting minutes.
 - b. *Cheryl Small moved to approve the July board meeting minutes as presented. Paul Daly seconded the motion. The motion carried 3-0.*
 - c. The approved meeting minutes will be posted to the Town Square website.

3. Ratify Board Votes Since Last Meeting
 - a. None.

4. Manager's Report – Jim Smitherman
 - a. Financials
 - The 2022 YTD financial reports were presented.
 - b. Violations
 - The 2022 YTD violation report was presented.
 - c. Community websites
 - www.westsidehoa.org
 - www.goodwintx.com
 - www.facebook.com/westsidehoa
 - d. Action Items (completed)
 - Draft 2023 Budget
 - Follow up on irrigation items
 - Follow up on violations and pool reports

5. Committee Reports/Other Business
 - a. Pool
 - The board discussed concerns from a resident about the current lifeguard services.
 - Jim provided the pool update.
 - To request a pool key: [Amenity Request – Goodwin Management, Inc. \(gmiusaaccess.com\)](#)
 - b. Landscape
 - Jim provided the landscape update.

- c. Social
 - The board discussed upcoming social events.
 - d. 2023 Budget
 - The initial draft of the 2023 budget was presented to the board.
 - e. Vacant Board Position
 - *Paul Daly moved to appoint Michelle to the vacant board position to serve the remainder of Jason Embry's term until the annual meeting at which time the board position will be up for a vote by the membership. Cheryl Small seconded the motion. The motion carried 3-0.*
6. Homeowner Questions via Zoom Chat
- a. None.
7. Executive Session
- a. The meeting entered executive session at 8:03pm.
 - b. The meeting exited executive session at 8:36pm.
 - c. No action was taken during executive session.
8. Adjournment
- a. *Paul Daly moved to adjourn the meeting. Cheryl Small seconded the motion. There being no further business, the board meeting was adjourned at 8:36pm.*