

Westside at Buttercup Creek Homeowners Association, Inc.

Date: Tuesday, October 11, 2022
Place: Meeting was held remotely via Zoom

Board Meeting Minutes

1. Call to Order
 - a. The board meeting was called to order by President Denney James at 7:00pm.
 - b. A quorum was established by the Board of Directors in attendance:
 - Denney James
 - Paul Daly
 - Andrew Kellaway
 - Cheryl Small
 - Michelle Bodenger
 - c. Also in attendance:
 - Jim Smitherman
 - Jamie Richardson

2. Approval of Last Meeting Minutes
 - a. The board reviewed the August board meeting minutes.
 - b. *Paul Daly moved to approve the August board meeting minutes as presented. Andrew Kellaway seconded the motion. The motion carried unanimously.*
 - c. The approved meeting minutes will be posted to the Town Square website.

3. Ratify Board Votes Since Last Meeting
 - a. No votes.

4. Manager's Report – Jim Smitherman
 - a. Financials
 - The 2022 YTD financial reports were presented.
 - b. Violations
 - The 2022 YTD violation report was presented.
 - c. Community websites
 - www.westsidehoa.org
 - www.goodwintx.com
 - d. Action Items (completed)
 - Annual meeting interest form and announcements completed
 - Pools closed
 - Social event scheduled with HelloNabr
 - Working on tree plan

5. Committee Reports/Other Business
 - a. Pool
 - Jim provided the pool update.
 - The pools are closed until 2023.
 - b. Landscape
 - Jim provided the landscape update.
 - Xeriscape – tabled.

- c. Social
 - The board reviewed the HelloNabr proposal.
 - *Paul Daly moved to approve the HelloNabr December event proposal. Andrew Kellaway seconded the motion. The motion carried unanimously.*
 - d. 2023 Annual Meeting
 - The 2023 annual meeting will be held electronically via Zoom on November 15, 2022.
 - There is one position up for election.
 - The meeting notice will be mailed out to the neighborhood and posted on TownSq.
6. Homeowner Questions via Zoom Chat
- a. None.
7. Executive Session
- a. The meeting entered executive session at 7:35pm.
 - b. The meeting exited executive session at 8:20pm.
 - c. *Paul Daly moved to proceed with collection action as discussed in executive session. Cheryl Small seconded the motion. The motion carried 3-1.*
8. Adjournment
- a. *Paul Daly moved to adjourn the meeting. Andrew Kellaway seconded the motion. There being no further business, the board meeting was adjourned at 8:22pm.*