

# Westside at Buttercup Creek Homeowners Association, Inc.

Date: Tuesday, February 8<sup>th</sup>, 2022  
Place: Meeting was held remotely via Zoom

## Board Meeting Minutes

1. Public Session Call to Order
  - a. The board meeting was called to order by President Denney James at 7:02pm.
  - b. A quorum was established by the Board of Directors in attendance:
    - Denney James, President
    - Cheryl Small, VP
    - Paul Daly, Treasurer
    - Andrew Kellaway, Secretary
  - c. Also in attendance:
    - Jim Smitherman and Jamie Richardson.
  
2. Approval of Last Meeting Minutes
  - a. The board reviewed the January board meeting minutes.
  - b. *Andrew Kellaway moved to approve the January 11, 2022 board meeting minutes as presented. Paul Daly seconded the motion. The motion carried 4-0.*
  - c. The approved meeting minutes will be posted to the Town Square website.
  
3. Ratify Board Votes Since Last Meeting
  - a. None.
  
4. Manager's Report – Jim Smitherman
  - a. Financials
    - The 2022 YTD financial reports were presented.
  - b. Violations
    - The 2022 YTD violation report was presented.
  - c. Community websites
    - [www.westsidehoa.org](http://www.westsidehoa.org)
    - [www.goodwintx.com](http://www.goodwintx.com)
    - [www.facebook.com/westsidehoa](https://www.facebook.com/westsidehoa)
  - d. Action Items (completed)
    - Walked grounds with Urban Dirt
    - Sunshade replacement in progress
    - Secured bid on pool deck work
    - Updated FAQ's
  
5. Committee Reports/Other Business
  - a. Pool
    - Jim presented the pool update.
    - The board reviewed the SunDek proposals to power wash and re-seal the deck at both pools. Jim will schedule a time to meet the board at the pool to inspect the decking.
  - b. Landscape
    - Jim provided the landscape update.

- The board reviewed the Urban Dirt proposals for landscaping enhancements throughout the community.
  - c. Social
    - 2022 Events
    - The board asked for proposals from Hello Nabr to host social events this year.
  - d. FAQs
    - The board reviewed the FAQs and requested additional information be included. The revised version will be emailed to the board for review.
- 6. Homeowner Questions via Zoom Chat
  - a. None.
- 7. Executive Session
  - a. The meeting entered executive session at 7:55pm.
  - b. The meeting exited executive session at 8:18pm.
  - c. No action was taken during executive session.
- 8. Adjournment
  - a. There being no further business, the board meeting was adjourned at 8:18pm.