

Westside at Buttercup Creek Homeowners Association, Inc.

Date: Tuesday, November 9, 2021

Location: Zoom

Annual Meeting Minutes

1. Call to Order / Establish Quorum
 - a. The Annual Meeting was called to order by President Denney James at 7:00pm. The board members in attendance were Denney James, Paul Daly, Cheryl Small and Dennis Domanski. Association property manager Jim Smitherman was also in attendance.
 - b. The 10% quorum requirement was met. A copy of the meeting notice was sent by certified mail to Goodwin & Company and served as proof of notice of the meeting.

2. Approval of 2020 Annual Meeting Minutes
 - a. The 2020 annual meeting minutes were reviewed by the members.
 - b. *Paul Daly moved to approve the 2020 annual meeting minutes as presented. Cheryl Small seconded the motion. The motion passed unanimously.*

3. President's Report
 - a. President Denney James reported on the past year's accomplishments and plans for the upcoming year.

4. Manager's Report
 - a. Jim Smitherman presented the Manager's Report. Goodwin & Company is responsible for and acts as community liaison for three areas of the HOA: overseeing the common area items, accounting for the community, and deed restriction enforcement.
 - b. Jim provided an overview of the financials, delinquencies, and violations of the community and answered questions from the members in attendance.

5. Committee Reports
 - a. Volunteers are needed for all committees.
 - b. The pools are now closed for the season.

6. Board Election – Three positions
 - a. There were three board member positions open for election.
 - b. *Cheryl Small, Andrew Kellaway and Jason Embry were elected to serve on the board.*

7. Homeowner Communications
 - a. The floor was opened for resident questions and comments.

There being no further business, the annual meeting was adjourned at 7:36pm.