

Westside at Buttercup Creek Homeowners Association, Inc.

Date: Tuesday, October 12th, 2021

Place: Meeting was held remotely via Zoom due to the pandemic

Board Meeting Minutes

1. Public Session Call to Order
 - a. The board meeting was called to order by President Denney James at 7:01pm.
 - b. A quorum was established by the Board of Directors in attendance:
 - Denney James, President
 - Cheryl Small, VP
 - Paul Daly, Treasurer
 - Jason Embry, Secretary (not present)
 - Dennis Domanski, Director
 - c. Resident in attendance:
 - Richard Eveland
 - d. Also in attendance:
 - Jim Smitherman and Jamie Richardson.
2. Open Forum
 - a. No comments.
3. Ratify Board Votes Since Last Meeting
 - a. None.
4. Approval of Last Meeting Minutes
 - a. The board reviewed the September board meeting minutes.
 - b. *Paul Daly moved to approve the September 14, 2021 board meeting minutes as presented. Denney James seconded the motion. The motion carried 4-0.*
 - c. The approved meeting minutes will be posted to the Town Square website.
5. Manager's Report – Jim Smitherman
 - a. Financials
 - The 2021 YTD financial reports were presented.
 - b. Violations
 - The 2021 YTD violation report was presented.
 - c. Community websites
 - www.westsidehoa.org
 - www.goodwintx.com
 - www.facebook.com/westsidehoa
 - d. Action Items (completed)
 - Candidate solicitation letter sent out
 - Resolution signed and sent to counsel for recording
 - Pool closed. Taking inventory of furniture, securing lifeguard chair
 - Lakeline fence work started.
6. Committee Reports/Other Business

- a. Pools
 - Jim provided an update on the pools.
 - Pools are closing on October 11th.
 - b. Parks
 - Jim provided the parks update.
 - The new KR playscape has been ordered. It is expected to be delivered mid-December with plans to install it by the end of the year.
 - The board discussed the expense associated with purchasing and installing pet station and decided to table it.
 - c. Lakeline Fence
 - Jim provided an update on the Lakeline fence project.
 - d. Landscape
 - Jim provided the landscape update.
 - e. 2022 Budget
 - The board reviewed the 2022 budget.
 - *Dennis Domanski moved to approve the 2022 budget as presented with no assessment increase. Cheryl Small seconded the motion. The motion carried 4-0.*
 - f. Annual Meeting
 - Date: Tuesday, November 9th via Zoom
 - Three board positions are open for election. The deadline for nominees to be included on the printed ballot is Saturday, October 16th.
 - The annual meeting notice will be mailed out to the neighborhood and posted on Town Square.
7. Executive Session
- a. The meeting entered executive session at 7:52pm.
 - b. The meeting exited executive session at 8:21pm.
8. Adjournment
- a. *Paul Daly moved to adjourn the meeting. Dennis Domanski seconded the motion. There being no further business, the board meeting was adjourned at 8:21pm.*