

Westside at Buttercup Creek Homeowners Association, Inc.

Date: Tuesday, September 14th, 2021

Place: Meeting was held remotely via Zoom due to the pandemic

Board Meeting Minutes

1. Public Session Call to Order
 - a. The board meeting was called to order by President Denney James at 7:02pm.
 - b. A quorum was established by the Board of Directors in attendance:
 - Denney James, President
 - Cheryl Small, VP (not present)
 - Paul Daly, Treasurer
 - Jason Embry, Secretary (not present)
 - Dennis Domanski, Director
 - c. Also in attendance:
 - Jim Smitherman and Jamie Richardson.
2. Open Forum
 - a. No comments.
3. Ratify Board Votes Since Last Meeting
 - a. The board accepted Jodi Beaubien's resignation from the board and appointed Cheryl Small to the vacant board position.
4. Approval of Last Meeting Minutes
 - a. The board reviewed the July meeting minutes.
 - b. *Dennis Domanski moved to approve the July 13, 2021 board meeting minutes as presented. Paul Daly seconded the motion. The motion carried 3-0.*
 - c. The approved meeting minutes will be posted to the Town Square website.
5. Manager's Report – Jim Smitherman
 - a. Financials
 - The 2021 YTD financial reports were presented.
 - b. Violations
 - The 2021 YTD violation report was presented.
 - c. Community websites
 - www.westsidehoa.org
 - www.goodwintx.com
 - www.facebook.com/westsidehoa
 - d. Action Items (completed)
 - Secured bid for KR playscape
 - Secured HelloNabr for Halloween and Christmas
 - Reviewed fence with new vendor
 - Reviewed legislative changes and updated mgmt. certificate
 - Met onsite with Dennis and Paul to review landscape with Urban Dirt
6. Committee Reports/Other Business
 - a. Pools

- Jim provided an update on the pools.
- The pools will close on October 11, 2021. An announcement will be sent out to announce the pool closing date.
- b. Parks
 - Jim provided the parks update.
 - *Dennis Domanski moved to approve the Playground and Shade Structures playscape bid for Kay Redden for an amount not to exceed \$70,811.74, with Jim tasked to follow up on possibility of reducing the safety surfacing expense. Paul Daly seconded the motion. The motion carried 3-0.*
- c. Lakeline Fence
 - Jim provided an update on the Lakeline fence project.
- d. Landscape
 - Jim provided the landscape update.
- e. Adopt Legislative Resolutions
 - The board reviewed the proposed legislative resolutions.
 - *Dennis Domanski moved to approve the legislative resolutions as proposed. Paul Daly seconded the motion. The motion carried 3-0.*
- f. 2022 Budget
 - The board reviewed the initial draft of the 2022 budget.

7. Meeting Schedule

- a. Tuesday, October 12th – Board Meeting
- b. Tuesday, November 9th – Annual Meeting

8. Executive Session

- a. The meeting entered executive session at 7:56pm.
- b. The meeting exited executive session at 8:48pm.

9. Adjournment

- a. *Dennis Domanski moved to adjourn the meeting. Paul Daly seconded the motion. There being no further business, the board meeting was adjourned at 8:48pm.*