

Westside at Buttercup Creek Homeowners Association, Inc.

Tuesday, October 13, 2020
Zoom Meeting

Board Meeting Minutes

1. Public Session Call to Order
 - a. The board meeting was called to order by President Denney James at 7:02pm.
 - b. A quorum was established by the board members in attendance:
 - Denney James Present
 - Isaac LeGrand Present
 - Jodi Beaubien Present
 - Dennis Domanski Not present
 - Andrew Kellaway Present
 - c. Residents in attendance:
 - Walt Conlin, Rose Ybera, Jeff Edwards, Rita Arce, SaraMarie Blunt, Chris Bowman, and William Tebbe.
 - d. Also in attendance:
 - Jim Smitherman and Jamie Richardson.
2. Open Forum
 - a. A resident passed on a message from the Cedar Park Police Department: there has been an increase in the number of vehicle break-ins in the neighborhood.
 - b. A resident asked for the specifics of the contract with the City to landscape/mow the center median on Buttercup past 1431.
 - c. A resident reported that the lights between Buttercup and Cypress are currently being blocked by the trees and they need to be trimmed back.
 - d. A resident talked about the process of modifying fence standards and discussed sending a survey out to the neighborhood.
 - e. Residents asked questions about the fence line and discussed who is responsible for sound barrier expenses.
3. Ratify Board Votes Since Last Meeting
 - a. No board action since the last meeting.
4. Approval of Last Meeting Minutes
 - a. The September 8th board meeting minutes were reviewed by the board.
 - b. *Isaac LeGrand moved to approve the September 8, 2020 board meeting minutes as presented. Jodi Beaubien seconded the motion. The motion carried 4-0.*
 - c. The approved meeting minutes will be posted to the TownSq website.
5. Manager's Report
 - a. Financials
 - The YTD financial reports were presented.
 - b. Violations
 - The YTD violation report was presented.
 - c. Action Items
 - Pools closed. Winterization completed before the end of October.

- Completed budget meeting.
 - Scheduled Halloween drive through with HelloNabr.
 - Submitted ARC requests.
- d. 2021 Budget
- The board reviewed the proposed 2021 budget.
 - *Isaac LeGrand moved to approve the 2021 budget as proposed, with no assessment increase. Andrew Kellaway seconded the motion. The motion carried 4-0.*
6. Committee Reports and Other Business
- a. Pools
 - Jim provided an update on the pools.
 - b. Landscape
 - Jim provided the landscape update.
 - c. Lakeline fence
 - The board discussed the lakeline fence.
7. Next Meeting -
- a. Tuesday, November 10th at 7pm on Zoom.
8. Executive Session
- a. The meeting entered executive session at 7:50pm.
 - b. The meeting exited executive session at 8:29pm.
 - c. *Isaac LeGrand moved to proceed with the two compliance items discussed in executive session. Andrew Kellaway seconded the motion. The motion carried 4-0.*

There being no further business, the board meeting was adjourned at 8:34pm.