

Westside at Buttercup Creek Homeowners Association, Inc.

Date: Tuesday, August 18, 2020
Zoom Meeting

Board Meeting Minutes

1. Public Session Call to Order
 - a. The board meeting was called to order by Denney James at 7:03pm.
 - b. A quorum was established by the board members in attendance:
 - Denney James Present
 - Isaac LeGrand Present
 - Jodi Beaubien Present
 - Dennis Domanski Present
 - c. Residents in attendance:
 - Paul Daly, Andrew Kelley, Sam Gordon and Sandeep Kalra.
 - d. Also in attendance:
 - Jim Smitherman and Jamie Richardson.
2. Open Forum
 - a. Paul Daly expressed interest in running for the board at the annual meeting. He would like to see improved communication and volunteered to serve in that capacity.
 - b. Sam Gordon had questions about the current types of communication available.
 - c. Sandeep Kalra had questions about the board election and the committees.
3. Appoint New Board Member
 - a. *Isaac LeGrand moved to accept the appointment of Andrew Kelley to the vacant position on the board until the next vote can be held by the membership at the 2020 annual meeting. Jodi Beaubien seconded the motion. The motion passed unanimously.*
4. Ratify Board Votes Since Last Meeting
 - a. Easement cleaning behind the fence
 - *Isaac LeGrand moved to approve the easement cleaning behind the fence. Jodi Beaubien seconded the motion. The motion passed unanimously.*
 - b. Fall Creek improvement plan
 - *Isaac LeGrand moved to approve the Fall Creek improvement plan. Jodi Beaubien seconded the motion. The motion passed unanimously.*
 - c. KR pool landscape improvements
 - *Dennis Domanski moved approve the KR pool landscape improvements. Isaac LeGrand seconded the motion. The motion passed unanimously.*
5. Approval of Last Meeting Minutes
 - a. The June 9th meeting minutes were reviewed by the board.

- b. *Isaac LeGrand moved to approve the June 9, 2020 board meeting minutes as presented. Dennis Domanski seconded the motion. The motion passed unanimously.*
- c. The approved version of the meeting minutes will be posted to the website.

6. Manager’s Report

- a. Financials
 - The YTD financial reports were presented.
- b. Violations
 - The YTD violation report was presented.
- c. Action Items since last meeting
 - Recorded pool rules and regs adopted from last meeting.
 - Facilitated opening of pools including new waivers for reactivation and letters to owners.
 - Posted signage at pools, performed periodic spot checks.
 - Lock fixed at KR fence. Repaired broken fence panel at LL pool.
 - Cleaned up easement on Lakeline.
 - Facilitated landscape upgrade at Buttercup intersection.
 - Facilitated bids for Fall Creek and KR landscape upgrades.
 - Submitted incoming ARC requests.
- d. 2021 Budget
 - There will be a board workshop to discuss the 2021 budget.

7. Committee Reports and Other Business

- a. Pool
 - Dennis and Jim presented the pool committee report.
 - The board discussed staffing at the pool.
 - Action item – Jim to follow up with Tony and then send a notice out to the neighborhood.
- b. Parks – Jim provided an update on the parks.
- c. Landscape – Jim provided the landscape update.

8. Next Board Meeting

- a. Tuesday, September 8th at 7pm.**

9. Executive Session

- a. The meeting entered executive session at 7:51pm.
- b. The meeting exited executive session at 8:36pm.

There being no further business, the board meeting was adjourned at 8:36pm.