

Westside at Buttercup Creek Homeowners Association, Inc.

Date: Tuesday, May 12, 2020
Zoom Telecom Meeting

Board Meeting Minutes

1. Public Session Call to Order
 - a. The board meeting was called to order by President SaraMarie Blunt at 7:04pm.
 - b. A quorum was established by the four board members in attendance:
 - SaraMarie Blunt, President Present
 - Isaac LeGrand, VP Present
 - Jodi Beaubien, Treasurer Present
 - Dennis Domanski, Director Present
 - Denney James, Secretary Present
 - c. Also in attendance:
 - Jim Smitherman and Jamie Richardson.
2. Open Forum
 - a. Homeowner expressed his concerns about continuing to host Hello Nabr social events during the pandemic.
3. Ratify Board Votes Since Last Meeting
 - a. Board approved irrigation repairs based on April's report from Urban Dirt.
 - b. Board approved the virtual Hello Nabr events on a trial basis for 3 months.
4. Approval of Last Meeting Minutes
 - a. The March 10th meeting minutes were reviewed by the board.
 - b. *Isaac LeGrand moved to approve the March 10, 2020 board meeting minutes with one revision. Jodi Beaubien seconded the motion. The motion carried 5-0.*
 - c. The approved version of the minutes will be posted to the website.
5. Manager's Report
 - a. Financials
 - The YTD financial reports were presented.
 - b. Violations
 - The YTD violation report was presented.
 - c. Action Items since last meeting
 - Parks/gazebos/playgrounds have been closed until further notice.
 - Pools are closed until further notice.
 - Acid washing of both pool decks have been completed, repairs have been completed.
 - New countertops and windows have been installed at KR.
 - Restroom dividers delayed due to Covid-19.
 - Inspection drives have been moved to Wednesday and drivers instructed to focus on fences and yards.
 - Connie started reviewing the associations documents.
 - Smaller storage until has been canceled.
 - Rocks from the playground have been distributed around KR park.

- Parking lot resurface/re-stripe is completed.
- Urban Dirt has started maintaining the grounds.

6. Committee Reports and Other Business

- Pools
 - The board discussed the City of Cedar Park guidelines that would need to be met in order in order to open the pool.
 - **Pools will remain closed until further notice.**
- Parks
 - Due to the current City of Cedar Park guidelines, all playground areas will remain closed until further notice.
- Landscape
 - Jim provided the landscape update.
 - Monument upgrades
 - *Isaac LeGrand moved to approve the Urban Dirt proposal to upgrade the landscaping at the Gaspar entrance for \$9,120 + tax, without pursuing additional bids. Jodi Beaubien seconded the motion. The motion carried 3-2, with the President voting to break the tie in the affirmative.*
- Community Fence
 - The fence has been delayed due to Covid-19.
- Social Events
 - Jim and SaraMarie provided an update on the social committee.

7. Executive Session

- The meeting entered executive session at 8:14pm.
- The meeting exited executive session at 8:30pm.
- Isaac LeGrand moved to proceed with the collection actions as discussed in executive session. Jodi Beaubien seconded the motion. The motion carried 5-0.*

There being no further business, the board meeting was adjourned at 8:30pm.