Westside at Buttercup Creek Homeowners Association, Inc.

Date: Tuesday, October 8, 2019

Location: Treasure of the Hills Senior Activity Center

408 Ridgewood

Cedar Park, TX 78613

**Board Meeting Minutes**

1. Public Session Call to Order
	1. The board meeting was called to order by President SaraMarie Blunt at 7:00pm.
	2. A quorum was established by the board members in attendance: SaraMarie Blunt, Walt Conlin, Dennis Domanski and Isaac LeGrand.
	3. Residents in attendance: Patrick Fuller.
	4. Also in attendance: Jim Smitherman.
2. Open Forum
	1. No comments.
3. Ratify Board Votes Since Last Meeting
	1. None.
4. Approval of Last Board Meeting Minutes
	1. The board reviewed the September board meeting minutes.
	2. *Isaac LeGrand moved to approve the September 10, 2019 board meeting minutes as presented. Walt Conlin seconded the motion. The motion carried 4-0.*

1. Manager’s Report – Jim Smitherman
	1. Financials
		* The 2019 YTD financial reports were presented.
	2. Violations
		* The 2019 YTD violation report was presented.
	3. Action items
		* Jim gave an update on the action items from the last meeting.
2. Committee Reports and Other Business
	1. Pool
		* Jim provided an update on pool operations.
		* The board discussed pool closing procedures and proper storage of the pool furniture.
	2. Landscape
		* Jim provided an update on landscaping and irrigation.
		* There are still ongoing issues with the irrigation. Brightview continues to fall short of services they have been paid to provide.
		* The board reviewed alternative bids for annual landscape maintenance services. Jim will also ask Brightview to re-bid for comparison.
		* Fall color proposal – The board made revisions to which areas should be included.
		* *Dennis Domanski moved to select Cen-Tex Landscape to install fall colors in the following areas: the entrance way to Kay Redden pool, the entrance way to Lakeline pool, and the three locations on Fall Creek for an amount not to exceed $2700, and for it to be installed in advance of the Halloween event on October 27th. Walt Conlin seconded the motion. The motion carried 4-0.*
	3. Storage Lot
		* Jim provided an update on the closure of the storage lot.
	4. Playground Equipment Progress
		* Jim provided an update on the playground equipment.
	5. Social events
		* Halloween event – Sunday, October 27th from 1pm-2:30pm.
		* Christmas event – Saturday, December 14th from 1pm-3pm.
3. Annual Meeting
	1. 2019 Annual Meeting
		* Tuesday, November 12th at Treasure of the Hills Senior Center
		* 6:30pm – Sign-in begins
		* 7:00pm – Meeting begins
4. Executive Session
	1. The meeting entered executive session at 8:19pm.
	2. The meeting exited executive session at 8:47pm.

*Dennis Domanski moved to adjourn the meeting. Isaac LeGrand seconded the motion. There being no further business, the meeting was adjourned at 8:47pm.*