Westside at Buttercup Creek Homeowners Association, Inc.

Date: Tuesday, August 13, 2019

Location: Treasure of the Hills Senior Activity Center

408 Ridgewood

Cedar Park, TX 78613

**Board Meeting Minutes**

1. Public Session Call to Order
   1. The board meeting was called to order by President SaraMarie Blunt at 7:01pm.
   2. A quorum was established by the board members in attendance: SaraMarie Blunt, Walt Conlin, Dennis Domanski and Isaac LeGrand.
   3. Residents in attendance: None.
   4. Also in attendance: Jim Smitherman and Jamie Richardson.
2. Open Forum
   1. There were no resident comments.
3. Ratify Board Votes Since Last Meeting
   1. None.
4. Approval of July Board Meeting Minutes
   1. The July 10th board meeting minutes were reviewed.
   2. *Isaac LeGrand moved to approve the July 10, 2019 board meeting minutes as presented. Dennis Domanski seconded the motion. The motion carried 4-0.*

1. Manager’s Report – Jim Smitherman
   1. Financials
      * The 2019 YTD financial reports were presented.
   2. Violations
      * The 2019 YTD violation report was presented.
   3. Action item update
      * Jim gave an update on the action items from the last meeting.
2. Committee Reports and Other Business
   1. Pool
      * Dennis provided the pool update.
   2. Landscape
      * Jim provided the landscape update.
      * Jim provided an update on the compliance of the commercial lots.
   3. Storage Lot
      * Jim provided an update on the closure of the storage lot.
      * *SaraMarie Blunt moved to rent two 10x20 units at Stor Self Storage near the HOA. Isaac LeGrand seconded the motion. The motion carried 4-0.*
   4. Playground Equipment Progress
      * Jim presented an update on the playground equipment.
   5. Social Events/Planner
      * The board reviewed a proposal from HelloNabr and discussed event plans for the rest of the year.
      * 2019 events (all dates are tentative)
        + Garage Sale – September 28th
        + Trunk or Treat – October 26th or 27th
        + Santa in the Park – December 14th

1. 2020 Budget
   1. The board discussed and revised the initial draft of the 2020 budget.
   2. The board will vote to approve the final version of the 2020 budget at the September board meeting.
2. 2019 Meeting Schedule
   1. Next Board Meeting – Tuesday, September 10th
   2. 2019 Annual Meeting – Tuesday, November 12th
3. Executive Session
   1. The meeting entered executive session at 8:51pm.
   2. The meeting exited executive session at 9:03pm.

*Dennis Domanski moved to adjourn the meeting. Isaac LeGrand seconded the motion. There being no further business, the meeting was adjourned at 9:03pm.*