Westside at Buttercup Creek Homeowners Association, Inc.

Date: Wednesday, July 10, 2019

Location: Treasure of the Hills Senior Activity Center

408 Ridgewood

Cedar Park, TX 78613

**Board Meeting Minutes**

1. Public Session Call to Order
	1. The board meeting was called to order by President SaraMarie Blunt at 7:00pm.
	2. A quorum was established by the five board members in attendance: SaraMarie Blunt, Walt Conlin, Dennis Domanski, Denney James and Isaac LeGrand.
	3. Residents in attendance: Susan & Jim Sosa, Jim Cooper, Tracy Butler, Jesus Fernandez, Patricia Fernandez, Licia Eacott.
	4. Also, in attendance: Jim Smitherman and Jamie Richardson.
2. Open Forum
	1. Licia Eacott said she never received the certified letter about the closure of the storage lot. Jim will follow up with her after the meeting.
	2. Jim Cooper asked the board to investigate the costs of building an amenity center.
3. Ratify Board Votes Since Last Meeting
	1. None.
4. Approval of June Board Meeting Minutes
	1. The June board meeting minutes were reviewed.
	2. *Walt Conlin moved to approve the June 12, 2019 board meeting minutes with one revision. Isaac LeGrand seconded the motion. The motion carried 5-0.*
	3. The revised board meeting minutes will be posted to the website.
5. Manager’s Report – Jim Smitherman
	1. Financials
		* The 2019 YTD financial reports were presented.
	2. Violations
		* The 2019 YTD violation report was presented.
		* The first Smart Violation inspection drive will be completed in two weeks.
	3. Action item update
		* Jim gave an update on the action items from the last meeting.
6. Committee Reports and Other Business
	1. Pool
		* Dennis presented the pool committee report.
		* The new pool furniture will arrive on July 22nd.
	2. Landscape
		* Jim provided an update on pending items.
	3. Storage Lot
		* Jim provided an update on the closure progress of the storage lot.
	4. Playground Equipment Progress
		* Jim provided an update on the progress of the playground equipment.
		* A notification will be sent out to inform residents of the scheduled repairs at the park.
	5. Gazebos
		* Jim provided an update on the gazebos.
	6. Social
		* The Chili Cookoff event has been postponed.
		* National Night Out
			+ Kickoff – July 27th at 3pm
			+ National Night Out – August 6th
		* Garage Sale – September 28th
		* Trunk or Treat – October 27th at Kay Redden
		* Santa in the Park – December 14th
7. Board Meeting Schedule
	1. Board Retreat – Saturday, August 10th (Board members only)
	2. Next Board Meeting – Tuesday, August 13th
	3. 2019 Annual Meeting – Tuesday, November 12th
8. Executive Session
	1. The meeting entered executive session at 7:42pm.
	2. The meeting exited executive session at 8:08pm.

*Dennis Domanski moved to adjourn the meeting. Denney James seconded the motion. There being no further business, the meeting adjourned at 8:08pm.*